



ROBERT B. TAYLOR
Chief Probation Officer

**COUNTY OF LOS ANGELES
PROBATION DEPARTMENT**

9150 EAST IMPERIAL HIGHWAY, DOWNEY, CALIFORNIA 90242
(562) 940-2501



June 1, 2006

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**APPROVAL TO MODIFY CONTRACT NO. 75627 WITH
MORRISON MANAGEMENT SPECIALISTS, INC.
TO PROVIDE FOOD SERVICES AT LOS PADRINOS JUVENILE HALL
(3 VOTE, ALL SUPERVISORIAL DISTRICTS)**

IT IS RECOMMENDED THAT YOUR BOARD:

Delegate authority to the Chief Probation Officer to prepare and execute a contract modification after approval as to form by County Counsel, substantially similar to the attached sample modification (Attachment I), to contract number 75627 with Morrison Management Specialists, Inc. (Morrison) to add food services at Los Padrinos Juvenile Hall (LPJH), effective one day after execution for a one-year period or until a new contract is awarded, whichever is later, increasing the total maximum contract sum by \$1,542,836 for a total estimated annual amount of \$3,211,275. Funding for this modification is included in the FY 2006-07 Proposed Budget.

PURPOSE/ JUSTIFICATION OF RECOMMENDED ACTIONS:

Your Board approved the current contract with Morrison for the provision of food services at Barry J. Nidorf Juvenile Hall (BJNJH) on April 18, 2006 for a term of May 1, 2006 through April 30, 2007, with four one-year renewal options. The purpose of the recommended action is to include the provision of food services at LPJH under the current contract with Morrison at BJNJH. The contract with Morrison allows the addition of County facilities on an emergency basis under the same terms and conditions, including costs.

The proposed modification will increase the current contract's scope of work for a one-year period or until a new contract is in place, whichever is later. The proposed services for LPJH are estimated to cost an additional \$1,542,836 over a one-year period.

On September 13, 2005, following a Request for Proposals (RFPs) process, the Department notified the incumbent contractor, Integrated Support Solutions, Inc. (ISSI) of its intention to recommend approval of a new contract for this service to Morrison. On September 28, 2005, ISSI filed a protest of the intended award. On December 27, 2005, the protest panel denied the protest following a review pursuant to your Board's Protest Policy.

In January 2006, the Auditor-Controller initiated a review of the solicitation process at the request of the Third Supervisorial District. This audit resulted in a recommendation to re-evaluate the two proposals received. Both companies were notified of the audit recommendation and asked to extend their proposals to allow time for the re-evaluation. Morrison agreed to the extension and ISSI refused the extension. Since re-evaluating the proposal is not possible, Probation will be re-soliciting for the food services at LPJH. In the interim, Probation proposes to include the required food services at LPJH to the current contract with Morrison at BJNJH. This course of action will provide Probation with the time needed to re-solicit for food services at LPJH and ensure that the Department obtains the best possible services at the lowest price. The Department will be releasing an RFP within the next month.

Implementation of Strategic Plan Goals

The recommended action is consistent with the Countywide Strategic Plan, Organizational Goal #2: Workforce Excellence: to enhance the quality and productivity of the County workforce, Organizational Goal #3: Organizational Effectiveness: to ensure that service delivery systems are efficient, effective, and goal-oriented, and Organizational Goal #4: Fiscal Responsibility: to strengthen the County's fiscal capacity.

FINANCIAL IMPACT/FINANCING:

The Auditor-Controller approved the Department's analysis which showed that the existing contract with Morrison for BJNJH is cost effective. Because this is a modification to the existing contract, the Auditor-Controller indicated that an additional avoidable cost analysis is not required. However, the Department has determined that this modification will result in a greater cost savings to the County.

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At the current meal range of 2000-2099, Morrison's per meal rate of \$2.0186 is lower than ISSI's current per meal rate of \$2.061.

Adequate funding is included in the FY 2006/07 Adopted Budget for the increased contract payments. The contract includes provisions for non-appropriation of funds and budget reductions.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

The current contract with Morrison includes all required terms and conditions.

The Department monitors the current contract with Morrison and confirmed that the company is in full compliance with the Living Wage Ordinance (County Code Chapter 2.201).

County Counsel has approved the contract modification as to form.

CONTRACTING PROCESS:

The proposed contract modification includes an increased scope of work and is consistent with Attachment A, Section 14.0 of the current contract with Morrison.

IMPACT ON CURRENT SERVICES (OR PROJECTS):

The modification will allow the County to ensure uninterrupted food services at LPJH.

Respectfully submitted,



Robert B. Taylor
Chief Probation Officer

RBT:vm

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Attachment

c: Chief Administrative Officer
County Counsel